

GATHERING FORMAT/SCHEDULE

6:00 PM

MUSIC LEADER

(Songs are selected in advance and sent to Community Musicians)

- a) Open with Music (about 15 minutes, not more than 20)
- b) Be prepared to instruct and lead the musicians and Community in singing.
- c) Coordinate with Media Person for Computer (Easy Worship)

6:15/6:20 PM

EMCEE

- a) Opening Prayer (brief);
- b) Self-introduction and Greet/Welcome Community;
- c) Thank Church for Hosting & Hosting Organization;
- d) Visitors present from other Communities – introductions;

Ask for Community Announcements:

- a) Emmaus – Community Lay Director;
- b) Kairos – Designated Representative;
- c) Others.

6:30 PM

INTRO OF TEAMS

Weekend Lay Director

If applicable – ask WLD to introduce Team for upcoming Emmaus Weekend.

INTROL OF PILGRIMS

Past Weekend Lay Director

If a Weekend has been held since last Gathering, ask the WLD to introduce the new Pilgrims.

Emcee:

Call Prayer Leader forward.

Prayer Leader:

Prayer Leader will request Joys and Concerns from the Community and to lead Prayer (try to solicit and cover all prayer requests within 15 minutes).

6:45 PM

EMCEE (Offering)

Call the Ushers forward to collect Offering and pray for the Offering.

Special Music optional during the Offering – arranged and coordinated by Emcee/Host Group/Music Leader.

Prayer for Speaker:

Arranged by Host Group. (It is recommended that the Fourth Day Speaker be taken to quiet spot and prayed over during the offering as it is done in the Chapel on the Weekends prior to a Talk).

6:55/7:05 PM

EMCEE

Introduce Fourth-Day Speaker (With plenty of advanced notice, a Lay Person should write and practice a 10-15 minute talk, according to the attached Guidelines, to share with the Community).

7:10/7:20 PM

EMCEE

Introduce Clergy

7:20/7:30 PM

CLERGY

The Clergy for the Gathering may make a “brief” response to the Witness Talk making the transition to Holy Communion.

The Holy Communion is blessed and served. (Musicians first). The Music Leader should have selected songs in advance to accompany the serving of the Elements to the rest of the Community.

7:45 PM

Benediction and Invitation for refreshments and fellowship.

Please note that times are approximate!

Adopted 8/29/06
Revised March 2019

Hosting an Emmaus Gathering

The Board of Directors

The WV Emmaus Board of Directors arranges in advance the locations for monthly gatherings.

The Host Contact Person

- ✚ Will insure that the building is unlocked
- ✚ Lights are turned on
- ✚ If available, sound and projection systems are operating

The Host Group

Will provide

- ✚ Emcee for gathering
- ✚ Prayer Leader to take praises and concerns
- ✚ Ushers for the offering
- ✚ A Fourth-day Speaker (See attached)
- ✚ Clergy and assistants to present and serve Holy Communion
- ✚ People to set up and clean up the Communion Elements and refreshments

MUSIC

- ✚ If possible, the host group should also arrange for Music Leader, musicians, special music and song books or projector
- ✚ Please contact the Community Music Director at least two weeks in advance of the gathering if assistance is needed in this area.

COMMUNION

- ✚ Provide elements (bread and juice) for Holy Communion, including gluten free
- ✚ Communion sets can be obtained from the Community Gathering Coordinator.
- ✚ Please provide 2 chalices for standard communion and 1 chalice for gluten free

AFTER GATHERING REFRESHMENTS

- ✚ Provide finger foods
- ✚ Provide beverages
- ✚ Provide paper products, etc. for refreshments

REMINDER & IMPORTANT

The Host Group is responsible for making sure the Facility is left in its original clean condition.

Adopted 8/29/06

Revised March 2019

FOURTH-DAY *WITNESS* GUIDELINES FOR GATHERINGS

The Fourth Day **Witness** speaker is a person's witness to God's presence in their life and to developments in their walk with the risen Lord since their Walk to Emmaus Weekend.

What is a Fourth Day **Witness**?

A Fourth Day **Witness** is...

- a) a person sharing which will cause others to reflect on Gods' presence and call in their own lives, and which will inspire them to live more fully in grace as a Disciple.
- b) a talk may stem from an experience, a spiritual learning, or a reflection on a stretch of their spiritual journey
- c) a simple, short (10-15 minutes), enthusiastic, and LIVED presentation; the testimony must be lived by you.
- d) Should come from the heart, and should also be thoughtful and well prepared.

A Fourth Day **Witness** is *NOT*...

- a) A talk about your life story prior to your walk, or a post weekend report (since I walked), a sermon, a lecture, oratory, an exhortation, an emotional high, an extraordinary event, irrelevant to life, propaganda for your ministry, or an outpouring of personal troubles ending in a cry for help.

Note:

After the Talk, the Spiritual Director (Clergy) of the Gathering *may* give a short talk taking off on your theme and relating it to Scripture.

To achieve this, you should communicate with the Clergy ahead of time, so they can be prepared.

Adopted 8/29/06
Revised March 10, 2019